The CIAC Paddle
Helping You Navigate the IA Continuum

11th Edition, March 2013
Special Edition

Command IA Coordinators,

The CIAC Paddle, 11th Edition. This special edition primarily highlights the *Navy IA Sailor Top Focus Areas.* We have, for the last several editions, highlighted both positive and negative comments IA Sailors provided concerning CIAC support. The *Top Focus Areas* were derived from the Pre-Deployment, Post-Deployment and R3 Survey comments. It is vital that CIACs, as well as IA Sailors, see what areas of the deployment cycle we frequently receive comments. Along with identifying these areas, we are providing the "ground truth" and what the IA Sailors need to know to be successful. Remember, you represent your command as you support your shipmates. *CIACs are the direct support system to IA Sailors and we at USFF IA Support are here to help you in that role. If you need assistance seek help from your command or contact us. Imagine just for a moment the level of support you would expect to have…if you and your family were on the receiving end. Continue sending us your feedback as it assists us in improving the IA process.*

Bottom Line Up Front
CIACs, as your IA Sailor's lifeline to the Navy, ensure they are: prepared to deploy before reporting to NMPS, contacted regularly, afforded the expected level of support to them and their family, and provided support for nine months following their return. The *CIAC Keys to Success* have never changed: *Read the IA Sailor's orders in their entirety! Utilize the Navy IA website! Be proactive to ensure your Sailors are prepared prior to deployment! Contact your IA Sailor regularly and document in NFAAS! Ask questions!*

Navy Risk Mitigation Fiscal Planning
NOTE: In light of the current fiscal situation facing the Navy concerning sequestration and the budget, we want to ensure all Navy IA Sailors, currently in the IA Continuum (pre-deployment, train & equip, boots-on-ground or re-deployment), will continue to receive the service and support throughout their deployment. Read more: *ALNAV 006/13 Risk Mitigation Fiscal Planning*

Let's Get Started…
Below are the *Top Focus Areas* that provide the highlights for what will be needed by CIACs to ensure IA Sailors are successful through all phases of the IA Continuum. Click on the Focus Area links for an expanded version with additional information. All are available on the CIAC Information webpage.

Navy IA Sailor Top Focus Areas
1) Post-Deployment Healthcare
- Process depends on two post-IA health assessments (PDHA & PDHRA) to resolve deployed IA Sailors' healthcare issues.
- CIACs should emphasizes the importance of completing the PDHA & PDHRA and inform IA Sailors of the new RRTM initiative.

2) IA Sailor & Family Support
- Primarily accomplished by two distinctive roles (CIAC and IDSS) throughout the IA Continuum.
- CIAC should be familiar with both roles, working separately and in coordination with the IDSS, to ensure the best support for the IA Sailor and Family.

3) Afghanistan (AFG) Drawdown
- The most recent and future dynamic downsizing of U.S. personnel in Afghanistan will affect many IA Sailors.
- It is incumbent upon the CIAC and IA Sailor to stay abreast of any changes in the mission requirements and/or order modifications.

4) Rest and Recuperation (R&R) Policy
- SECDEF R&R policy defines leave guidance and requirements.
- CIACs should use this information to set the IA Sailor's expectations.

5) Returning Warrior Workshop (RWW)
- An RWW is a mechanism to assist IA Sailors and their Families reunite and reintegrate back into Navy and/or civilian life.
- Events are provided at no cost to Sailor and guest.
- CIACs should be familiar with the program and educate IA Sailors on its importance and process to attend.

6) _Army INDOC 101_
- Several key differences exist between Army/Navy methods, roles, missions, and cultures.
- CIACs need to assist managing IA Sailor's expectations with regard to Army differences.

7) _Billet Description/In-Theater Sponsor_
- Basic billet descriptions are provided that describe IA Sailor's mission and in-theater sponsors are able to provide more detailed information.
- CIACs should assist the IA Sailor with obtaining mission information but also remind the Sailor that it is vital to remain flexible due to the rapidly changing environment.

8) _Awards_
- Basic billet descriptions are provided that describe IA Sailor's mission and in-theater sponsors are able to provide more detailed information.
- CIACs should assist the IA Sailor with obtaining mission information but also remind the Sailor that it is vital to remain flexible due to the rapidly changing environment.

9) _Gear Issue_
- Guidance on the gear issue policy for IA Sailors is explained here.
- CIACs should emphasize the importance of adhering to the gear issue/return requirements.
- Failure to do so could result in out-of-pocket costs for the IA Sailor.

10) _Navy In-Theater Support Network_
- Navy IA Sailors, when deployed, do not have the typical administrative support of their immediate chain of command. .
- CIACs should be familiar with the Navy in-theater ADCON support network in order to assist the IA Sailor.

11) _Veteran's Opportunity to Work (VOW) Act & Veteran's Employment Initiative (VEI)_
- VOW Act & VEI supports all returning IA Sailors (AC & RC) who are separating from the Navy.
- CIACs and IA Sailors should be aware of the additional requirements during the redeployment/demobilization process.

FY 2013 CIAC Orientation Schedule
Training is a key component to ensuring success. CIAC Orientation is the only Face-to-Face training opportunity for CIACs.
NOTICE: Per CNO "Direction Regarding the Continuing Resolution and Sequestration" guidance (25 Jan 2013), the remainder of the 2nd Quarter sessions have been cancelled and the 3rd and 4th Quarter sessions are TBD. Updates to the schedule will be provided on the Navy IA website, under "What's New" and "CIAC Information" as soon as it is available.

CIAC Training via NKO Coming Soon
Stay tuned! To reach more CIACs and improve the skill sets of CIACs, CIAC Training will available and administered for you through the NKO website. Be on the lookout for this new tool available for you this spring. We will inform you when this new tool is available to you to better support your Sailors. The training will be mandatory for all CIACs.

WTP Relocates from Kuwait to Germany
WTP recently moved from Camp Arifjan, Kuwait to Sembach, Germany to better serve IA Sailors completing their IA assignments in Afghanistan, Kuwait and Iraq. Read the full story.

Information You Need to Know!
- _NAVADMIN 021/13:_ Fleet RIDE-PTS Changes
- _ALNAV 006/13:_ Risk Mitigation Fiscal Planning
- _NAVADMIN 002/13:_ Assistance with Medical Referral for IA and RC Unit Sailors
- _NAVADMIN 343/12:_ Enlisted Information Dominance Warfare Specialist (EIDWS) Program Expansion and Update
- _NAVADM IN 342/12:_ March 2013 (Cycle 219) Navy-wide Petty Officer (E4-E6) Advancement Exams for USN, USNR (Active), Full Time Support, and Canvasser Recruiter Sailors
- _CNIC Family Connection – January & February 2013_
- _Fleet RIDE-Perform To Serve_: Guidance, Updates & FAQs
- _FY13 Returning Warrior Workshop (RWW) Schedule_
- _Navy IA FITREP/EVAL Quick Reference Guide_
- Primary IA resource: Navy IA website, _www.ia.navy.mil_
- Visit the _Navy IA Hall of Honor & In Memoriam_
- Like us on Facebook at _www.facebook.com/NavyIA_
- _Navy IA Mobile Apps_ for iPhone, Android, and BlackBerry Platforms

Emergency Contact Information
- _USFF IA Support:_ (757) 836-2326
- _ECRC:_ 24/7 Family Hotline 1-877-364-4302
- _American Red Cross:_ 1-866-438-4696
- _Military OneSource:_ 1-800-342-9647
- _TRICARE:_ 1-800-363-2273
- _FEMA:_ 1-877-621-FEMA (3362)